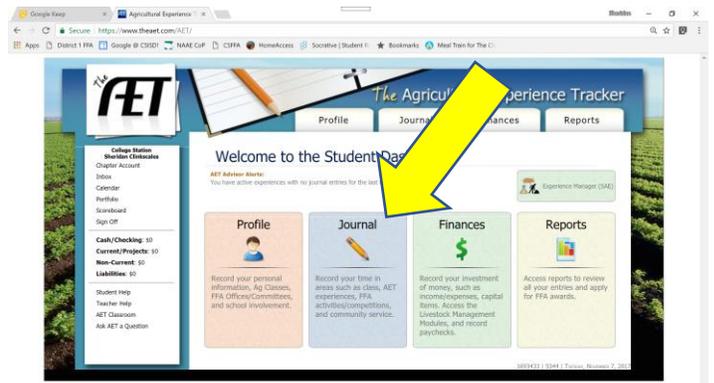


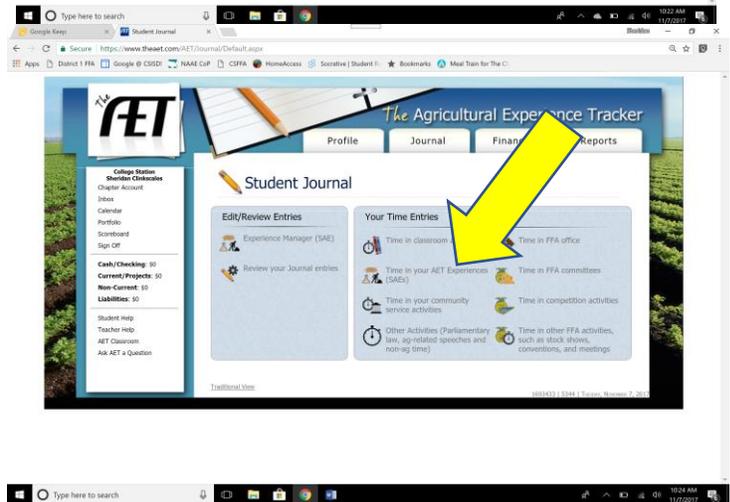
# Logging an SAE Journal Entry!

1. Log into [www.theaet.com](http://www.theaet.com)
  - a. Chapter Number: tx1553
  - b. Username and PW is what you set



2. Go to "Journal".

3. Go to "Time in AET Experiences".



4. Fill in the information for the activity that you are logging!

- a. Change the date to the Date you ACUTALLY DID that activity.
- b. Select the experience or SAE you are updating (if you have more than one)
- c. Select the most appropriate activity for the information you are logging.
- d. Enter the number of hours and minutes.
- e. Write a really good description of exactly what you did. Use complete sentences, and check spelling and grammar.
- f. Upload a picture of you doing this activity or the finished product.
- g. Supervisor will be none/blank, unless you did this at the school.
- h. Click SAVE.

